

911 Board Meeting January 25th, 2018

Meeting called to order by James Collins

Members present:

James Collins, Michael Vincent, Lewis Briggs, Mark Grubb and Edward Marecki, Christopher Klein (proxy for Secretary Coupe)

Staff Present-Lisa Morris, Ken Feaster, John Gilliams, and Matt Laick

James Collins requested approval of the minutes from the December 7th meeting. Ed Marecki motioned to approve, seconded by Lewis Briggs. Motion carried with no objections.

Staff Reports-John Gilliams introduced ABC Marketing to the board. ABC presented an overall introduction of their services. James Collins made a motion to approve ABC to develop an initial concept campaign for text to 911. Motioned second by Mark Grubb. Motion carried with no objections

John Gilliams introduced Auditel Auditing to the board. Auditel presented their proposal to audit the billing of telephone provider's landline and cellphone lines coming into the state. Auditel proposed to perform a telecomm audit and present their findings to the board. The cost of the audit will be \$48,000.00 Mark Grubb Collins made a motion to approve Auditel to perform a telecomm audit. Lewis Briggs seconded the motion. Motion carried with no objections

Christopher Klein informed the board that Secretary Coupe desires to move E911 under Divcomm. The board gave their comments on the subject along with comments from various the public. Chris Klein informed the board that he would deliver those comments to Secretary Coupe for consideration.

Staff Reports-John Gilliams introduced the use of Eboard for the public to follow the meetings. James Collins made a motion to approve the use of eboard. Lewis Briggs seconded the motion. Motion approve with no objections.

Staff Reports-John Gilliams presented to the board expenses associated with attending the Tyler User conference in Boston. The board originally approved the travel expenses. The update was provided due to the increase of rates in lodging. The total expenses for John Gilliams and Matt Laick total approximately 5800.00. The board had no objections to this expense being that it was already approved

Staff Reports-John Gilliams requested approval for office expenses totaling approximately \$1500.00 James Collins made a motion to approve. Mark Grubb seconded the motion. Motion approve with no objections.

At 3:15pm James Collins requested a motion to go into Executive Session pursuant to 29 Del. Code section 10004 (b)(1) so that the board could be updated on personnel concerns related to the CAD position. Mark Grub seconded the motion.

At 3:50pm The 911 board then returned to open session to conduct any unfinished board business.

At 3:50pm James Collins made a motion to adjourn meeting.